

# HOMEOWNER CHECKLIST

## TIMELINE OVERVIEW

You can keep up with your application status through the Strengthen Oklahoma Homes Program (SOH) online platform at [StrengthenOklahomaHomes.com](http://StrengthenOklahomaHomes.com).

Updates will be sent via email, so please check your SPAM/junk folder regularly.

**Important:** Do not move ahead until you receive verification from SOH at each stage.

### 1 GRANT APPLICATION

- Homeowner completes and submits an online application.
- You will need to provide personal & property details as well as upload the following required documents:

Proof of insurance

Homestead exemption

Proof of income

Flood insurance (if applicable)

Insurance claim details (if applicable)

**What happens next?** SOH will review your application for eligibility. If approved, you will receive an email with grant confirmation and instructions for the next steps. (Be sure to check your SPAM/junk email folders.) Once application is approved, homeowners have 6 months to get their FORTIFIED roof installed in compliance with FORTIFIED Roof™ – High Wind & Hail designation standards.

### 2 FORTIFIED EVALUATOR

- Upon receiving authorization from SOH, homeowner selects a certified evaluator from the list of approved evaluators in the platform.

**What happens next?** After assessing the property and generating an Initial Home Review, the evaluator will submit the report to SOH for approval.

### 3 CONTRACTOR BIDS

- Upon receiving authorization from SOH, homeowner selects three SOH-approved contractors to bid.
- Contractors will reach out to Homeowner to schedule inspection for bid.
- Bids must reflect work aligned with evaluator's FORTIFIED Roof™ – High Wind & Hail designation plan.
- Contractors submit the three bids to SOH (through the SOH platform).

**What happens next?** SOH confirms contractor bid information and compliance.

### 4 FINAL CONTRACTOR SELECTION

- Homeowner selects one SOH-approved contractor to perform the roof fortification.

**What happens next?** Upon receiving authorization from SOH, the contractor can begin work installing your roof according to FORTIFIED Roof™ – High Wind & Hail designation standards.

### 5 POST COMPLETION SUBMISSION

- A post-installation inspection will be conducted by the evaluator to ensure the installation meets FORTIFIED Roof™ – High Wind & Hail designation standards.

**What happens next?** The evaluator will submit the documentation collected during the process to IBHS for review. IBHS will assess the eligibility for a FORTIFIED Roof™ – High Wind & Hail designation. Once approved, the evaluator will notify SOH that the FORTIFIED certificate has been issued.

### 6 UPDATE INSURANCE

- Once received, the homeowner will give the certificate or other pertinent documents to insurance to apply for discounts.

**What happens next?** Insurance discounts for Fortified roofs vary, so homeowners are encouraged to shop around. Once you receive a new insurance premium, upload the new declarations page to the Strengthen Oklahoma Homes platform.

### FURTHER INFORMATION

For the latest updates and detailed information on the Strengthen Oklahoma Homes Program, visit [oid.ok.gov/okready](http://oid.ok.gov/okready). Follow OID on social media to stay informed about program developments.

### FOR INQUIRIES:



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