

INSTRUCTIONS FOR FILING A COMPLAINT

The Oklahoma Insurance Department (OID) will initiate an investigation when a signed complaint is filed by the public or the Department when a violation of the licensing law (Bail Bond Code) is alleged.

A complaint ***should not*** be filed with OID in expectation of changing an agreement, voiding a contract or attempting to solve a civil dispute. In those cases, you should consult an attorney.

The complaint should consist of a brief explanation of the facts, which should be stated in the order they occurred. ***Copies*** of documents such as receipts, bail agreements, contracts, promissory notes, or any other documents you may have signed in connection with the bail bond transaction that will assist in confirming your complaint must be attached to the complaint.

Once the complaint has been filed with OID, an investigation will be conducted. If there is evidence of a violation of the licensing law (Bail Bond Code), OID may pursue administrative action against the bail bondsman and if applicable the insurer. If administrative action is pursued, the complainant becomes a witness for the Department and may be required to appear and testify concerning the facts of the complaint.

Send your completed complaint to:

Attn: Lewis Garrison, Director
Bail Bond Division
Oklahoma Insurance Department
400 NE 50th Street
Oklahoma City, OK 73105



OKLAHOMA INSURANCE DEPARTMENT

Insurance Commissioner, Glen Mulready



400 NE 50th Street
Oklahoma City, OK 73105



405.521.2828
oid.ok.gov

Bail Bond Division

For Insurance Department Use Only

Complaint #

Date

To: **Lewis Garrison, Director**
Bail Bond Division
Oklahoma Insurance Department
400 NE 50th Street
Oklahoma City, OK 73105

From:

Name

Address

City

State

Zip

Phone Number

Email Address

Person filing the complaint is the: ☐ Defendant ☐ Co-signer ☐ Other (explain) _____

COMPLAINT

Defendant's Name

Defendant's Date of Birth

Date of Bond

Case Number

County or Municipality

Please give as much detailed information as possible on the following page. Include copies of receipts, bail agreements, contracts, promissory notes or any other documents you may have signed in connection with the bail bond transaction.

All of the above information is true and accurate to the best of my knowledge.

Signature

Date