



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson
Aaron Emerson, Vice-Chairman
Lee R. Caesar, Jr., Member
Michael S. Willard, Member

Alex Trinidad, Member
Davonna Milam, Member
Richard Broughton, Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, November 1, 2024, at 9:30 a.m. The meeting will be held at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28th Street, Suite 120, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th, Oklahoma City, Oklahoma 73105 and at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28th Street, Suite 120, Oklahoma City, Oklahoma 73105 on Wednesday, October 30, 2024. Copies were transmitted by the undersigned to the offices of the board members on October 25, 2024. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on October 30, 2024.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
October 4, 2024
- III. Discussion and Possible Action Regarding a Consent Order as to Complaint #23-019; in the Matter of Cassie A. Everett; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action Regarding a Consent Order as to Complaint #23-031 and Complaint #23-032; in the Matter of Michael D. Schmedt; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due August 31, 2024.
- B. Discussion and possible action regarding approval of renewal applications due by December 31, 2024, and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by December 31, 2024, and authority to issue certificates.

VI. Committee Reports.

- A. Standards and Disciplinary Procedures Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's CAP Program.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - 4. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Education, Experience & Testing Committee.
- C. Legislation & Rules Committee. **NO REPORT.**
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. **NO REPORT.**

VII. Report of Board Members and Staff as to their Attendance at the Fall Conference of the Association of Appraiser Regulator Officials in Boston, MA between October 27, 2024, and October 30, 2024.

VIII. New Business.

IX. Adjournment.




CHRISTINE MCENTIRE, Director