



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50<sup>th</sup> Street  
Oklahoma City, OK 73105-1816  
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Glen Mulready, Chairperson  
Aaron Emerson, Vice-Chairman  
Lee R. Caesar, Jr., Member  
Michael S. Willard, Member

Alex Trinidad, Member  
Davonna Milam, Member  
Richard Broughton, Member  
Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, February 2, 2024, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup>, Oklahoma City, Oklahoma 73105 on Wednesday, January 31, 2024. Copies were transmitted by the undersigned to the offices of the board members on January 26, 2024. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on January 31, 2024.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
January 5, 2024
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Jennifer D. Rahlf; Complaint #23-004; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

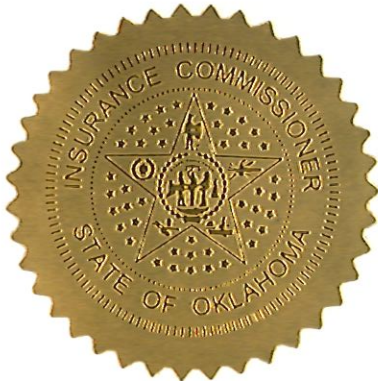
- IV. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due November 30, 2023.
  - B. Discussion and possible action regarding approval of renewal applications due by March 31, 2024 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
  - D. Discussion and possible action regarding approval of AMC renewal applications due by March 31, 2024 and authority to issue certificates.

**V. Committee Reports.**

- A. Standards and Disciplinary Procedures Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's CAP Program.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - 4. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Education, Experience & Testing Committee.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

**VI. New Business.**

**VII. Adjournment.**



  
CHRISTINE MCENTIRE, Director