



Pursuant to 36 O.S. §311.4 (C), all insurers filing a Market Conduct Annual Statement (MCAS) for Oklahoma are required to pay a \$200.00 MCAS filing fee directly to the Oklahoma Insurance Department due at the time of filing, in accordance with NAIC filing deadlines. Please notice the addition of subsection (G) which provides a penalty for any violation of § 311.4. Please confirm your Company meets the participation requirements in Oklahoma before remitting a filing fee.

**Paper checks are no longer accepted per LH 2015-03; P&C 2015-05.**

**All MCAS fees must be remitted through OPTins as an electronic funds transfer (EFT).**

There are two different payment types available; ACH credit and ACH debit.

Please follow these steps when paying your 2023 Oklahoma MCAS filing fee

- Register and/or Login with OPTins at [www.optins.org](http://www.optins.org)
- Select the “Filings” tab, then “Create Filing,” enter Filing Year “**2023**”, select “Oklahoma Regulated Entities” as the state, and “Market Conduct Annual Statement Filing Fee” as the Company Type
- State provided forms (MCAS fee vouchers) are no longer required to complete the process; simply click the “Next” button to move to the next screen.
- Proceed to the payment screen to submit your payment

For questions specific to using this website, please contact OPTins via email at: [optinsmktg@naic.org](mailto:optinsmktg@naic.org) or contact the OPTins Help Desk at (816) 783-8500 - option 2 or [optinshelp@naic.org](mailto:optinshelp@naic.org). The OPTins website is very helpful. You may want to try the following links before getting started.

OPTins – Getting Started

[http://www.optins.org/getting\\_started.htm](http://www.optins.org/getting_started.htm)

OPTins FAQs

<https://www.optins.org/faq.htm>

OPTins EFT Implementation Guide (explains ACH Debit and ACH Credit)

[https://www.optins.org/documents/OPTins\\_EFT\\_Implementation\\_Guide\\_Industry.pdf](https://www.optins.org/documents/OPTins_EFT_Implementation_Guide_Industry.pdf)

Oklahoma specific MCAS questions can be directed to Landon Hubbard, Chief of Market Regulation, at [landon.hubbart@oid.ok.gov](mailto:landon.hubbart@oid.ok.gov) and general MCAS questions can be directed to [mcas@naic.org](mailto:mcas@naic.org). Market Conduct Annual Statement participation filing requirements, qualifying thresholds, and key dates can be found on NAIC’s MCAS webpage at: <https://content.naic.org/mcas-2023.htm>.

Regards,

Landon Hubbard,  
FLMI, CIE, AIRC, MCM, CIC, ACS  
Chief of Market Regulation  
Oklahoma Insurance Department  
[landon.hubbart@oid.ok.gov](mailto:landon.hubbart@oid.ok.gov)  
(405) 521-2379