



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50th Street
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Glen Mulready, Chairperson
Lee R. Caesar, Jr., Vice-Chairman
Aaron Emerson, Member
Michael S. Willard, Member

Vacancy, Member
Davonna Milam, Member
Richard Broughton, Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, September 29, 2023, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50th Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th, Oklahoma City, Oklahoma 73105 on Wednesday, September 27, 2023. Copies were transmitted by the undersigned to the offices of the board members on September 22, 2023. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on September 27, 2023.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
August 4, 2023
September 9, 2023 (Cancelled)
- III. Request by Board Prosecutor, Stephen McCaleb to Address the Board Regarding Transfer of his Practice to Odom & Sparks from Derryberry & Naifeh and Introduction of Attorney, John Sparks.
- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of David A. Wakefield, Complaint #22-030 to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Discussion and Possible Action Regarding a Consent Order in the Matter of Darren S. Ross, Complaint #22-039, to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- VI. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Bryce A. Gaden, Complaint #22-012, to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VII. Chairperson's Report.

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due June 30, 2023 and July 31, 2023.
- B. Discussion and possible action regarding approval of renewal applications due by October 31, 2023 and November 30, 2023 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
- D. Discussion and possible action regarding approval of AMC renewal applications due by October 31, 2023 and November 30, 2023 and authority to issue certificates.

VIII. Committee Reports.

- A. Standards and Disciplinary Procedures Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's CAP Program.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - 4. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Education, Experience & Testing Committee.
- C. Legislation & Rules Committee. **NO REPORT**
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

IX. Discussion and Possible Action Regarding Proposed Regular Session Board Meeting Dates for Calendar Year 2024.

X. Discussion and Possible Action Regarding Purchase of the 2024 Uniform Standards of Professional Appraisal Practice (USPAP) Manual for Board Members, Board Staff and for Members of the Boards Committees.

- XI. Discussion and Possible Action Regarding a Journal Entry of Judgment in the Matter of Patrick S. Ryan and Chris M. Williams v. Oklahoma Real Estate Appraiser Board in the District Court of Oklahoma County; Case # CV 2022-1986; Striking Board Order # 22-013 as to Complaint #20-016 to Include Any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(4) regarding the above matter in order to engage in confidential communications between a public body and its attorneys concerning a pending investigation, claim, or action if the public body, with the advice of its attorneys, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- XII. Discussion and Possible Action Regarding a Consent Order in the Matter of Matthew T. McCormick, Complaint #21-039, #22-028 and #22-034; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- XIII. New Business.

- IVX. Adjournment.



A handwritten signature in blue ink, appearing to read "Christine McEntire", written over a horizontal line.

CHRISTINE MCENTIRE, Director