



QUARTERLY MARKETER LISTING FILING REQUIREMENT

Pursuant to the Oklahoma Insurance Department's Administrative Rules, O.A.C. 365:10-23-4 (eff. 7/14/07); Discount medical plan organizations shall submit a list of its marketers to the Insurance Commissioner.

The list shall be submitted within thirty (30) days following the close of each calendar quarter through the OPTins account.

- 1st quarter list due April 30
- 2nd quarter list due July 30
- 3rd quarter list due October 30
- 4th quarter list due January 30

Clearly label the list with the DMPPO company name, respective quarter and year (i.e. Q1 2021 DMPPO Name). The listing shall include the name, address, phone number and website (if applicable) of each marketer representing your organization. If you operate as a retail discount medical plan organization, please submit a listing of your independent contractors. Organizations soliciting membership directly do not need to submit a listing of their employees. However, you must submit a statement outlining your solicitation process.

NEW REQUIREMENT

Upload the marketer list spreadsheet as PDF document into the proper quarter of the "Marketer List" filing option in OPTins. Do not email or mail the confidential list. *There is no Oklahoma fee associated with this filing. OPTins does not charge a fee when you amend the filing to add the next quarter. OPTins will charge a usage fee after you submit the first quarter filing for the year.*

Please update your compliance requirements for the State of Oklahoma as you will not receive a quarterly reminder. Late submissions may be subject to a monetary fine pursuant to [Title 36 O.S. §1219.4\(T\)](#).

Questions? Please contact Jeanette Pearce at (405) 521-6651 or jeanette.pearce@oid.ok.gov or ris@oid.ok.gov.