



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50<sup>th</sup> Street  
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Glen Mulready, Chairperson  
Lee R. Caesar, Jr., Vice-Chairman  
Aaron Emerson, Member  
Michael S. Willard, Member

Vacancy, Member  
Davonna Milam, Member  
Richard Broughton, Member  
Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, June 2, 2023, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup>, Oklahoma City, Oklahoma 73105 on Wednesday, May 31, 2023. Copies were transmitted by the undersigned to the offices of the board members on May 25, 2023. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on May 31, 2023.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
May 5, 2023
- III. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due March 31, 2023.
  - B. Discussion and possible action regarding approval of renewal applications due by July 31, 2023 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
  - D. Discussion and possible action regarding approval of AMC renewal applications due by July 31, 2023 and authority to issue certificates.
- IV. Committee Reports.
  - A. Standards and Disciplinary Procedures Committee.
    1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.

2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.
  - D. Probable Cause Committee.
    1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
    2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
    3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2024 with the Oklahoma Attorney General's Office with Respect to the Services of Board Counsel to include any Associated Matters or Motions.
- VI. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2024 with the Oklahoma Attorney General's Office with Respect to the Services of an Administrative Hearing Examiner to include any Associated Matters or Motions.
- VII. Report of Board Members as to their Attendance at the Spring Conference of the Association of Appraiser Regulatory Officials (AARO) held in Savannah, Georgia between May 9, and May 11.
- VIII. New Business.
- IX. Adjournment.



A handwritten signature in blue ink, appearing to read "Christine McEntire".

CHRISTINE MCENTIRE, Director