



STATE OF OKLAHOMA
REAL ESTATE APPRAISER BOARD

OFFICIAL MINUTES

September 9, 2022
Date

359
Number

The Real Estate Appraiser Board, established pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act, held a regular session meeting on September 9, 2022, at 9:35 a.m. The meeting was held in the Third Floor Conference Room of the offices of the Oklahoma Insurance Department at 400 NE 50th St, Oklahoma City, Oklahoma. In compliance with the Open Meeting Act, 25 O.S. §301 et seq., the agenda for this meeting was posted at the main entrance of the Oklahoma Insurance Department at 400 NE 50th St, Oklahoma City, Oklahoma on Wednesday, September 7, 2022, at 9:30 a.m., and transmitted to the offices of the Board members on September 1, 2022, and posted to the REAB website on September 7, 2022. The agenda is attached as Exhibit "A".

- I. **CALL TO ORDER.** Lee R. Caesar, Jr., called the meeting to order at 9:35 a.m. The roll of Board members was called to establish a quorum.

Board members present were: Lee R. Caesar, Jr.
Brandon J. Witt
Aaron S. Emerson
Danny R. Daniels
Davonna Milam

Board members excused: Commissioner Mulready
Richard Broughton
Shane Willard

Based on the result of the roll call, a quorum was declared present by the Chair.

Others in attendance were Bryan Neal, Assistant Attorney General; Christine McEntire, Director; Jenelle LePoint, Administrative Officer and Kelly Reynolds, Legal Secretary. Others present were: Stephen McCaleb and Rachel Mor.

- II. **READING AND APPROVAL OF MINUTES.** (Exhibit "B")

Mr. Emerson moved that the reading of the minutes of the August 5, 2022, session be waived and approved as published and distributed. The Motion was seconded by Mr. Witt. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

- III. **DISCUSSION AND POSSIBLE ACTION REGARDING A CONSENT ORDER IN THE MATTER OF MICHAEL D. DODSON; COMPLAINT #21-044; TO INCLUDE ANY ASSOCIATED MATTERS OR MOTIONS.** (Exhibit "C")

Mr. Emerson is recused as prior PCC member associated with review of this complaint. Quorum waived by Ms. Mor.

After a brief presentation by Stephen McCaleb, Mr. Witt made a Motion, and it was seconded by Ms. Milam to approve the Consent Order listed in Agenda Item III. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FOUR VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

IV. DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION TO SUPERVISE MORE THAN THREE TRAINEES PURSUANT TO BOARD RULE 10-1-16 (i)(1) FILED BY APPLICANT, THOMAS EVANS, 10290CGA; (Exhibit "D")

After a brief discussion, Mr. Caesar made a motion, and it was seconded by Mr. Witt to approve the application listed in Agenda Item IV. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

V. CHAIRPERSON'S REPORT. No Report.

VICE-CHAIRPERSON'S REPORT. No Report

DIRECTOR'S REPORT.

A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due June 30, 2022. (Exhibit "E")

Mr. Witt made a Motion, and it was seconded by Ms. Milam to approve Board staff to administratively suspend the individual listed in Agenda Item V, Director's Report A. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

B. Discussion and possible action regarding approval of renewal applications due by October 31, 2022, and authority to issue certificates. (Exhibit "F")

Mr. Emerson made a Motion, and it was seconded by Mr. Witt to approve Board staff to issue a renewal certificate to each of the individuals listed in Agenda Item V, Director's Report B. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. (Exhibit "G")

Mr. Emerson made a Motion, and it was seconded by Mr. Witt to approve Board staff to issue a renewal certificate to each of the individuals listed in Agenda Item V, Director's Report C. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

D. Discussion and possible action regarding approval of AMC renewal applications due by October 31, 2022, and authority to issues certificates. (Exhibit "H")

Mr. Emerson made a Motion, and it was seconded by Mr. Witt to approve Board staff to issue a renewal certificate to each of the applicant listed in Agenda Item V, Director's Report D. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

VI. COMMITTEE REPORTS:

A. Standards and Disciplinary Procedures Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee. (No Report)

B. Education, Experience and Testing Committee:

1. Discussion and possible action regarding approval of course submittals. (Exhibit "I")

Mr. Emerson made a Motion, and it was seconded by Mr. Caesar to approve the recommendation as presented in Agenda Item VI. B. 1. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

2. Discussion and possible action regarding approval or disapproval of reciprocal applications received and authority to issue certificates. (Exhibit "J")

(A) Mr. Emerson made a Motion, and it was seconded by Mr. Caesar to allow staff to be given authority to issue an original certificate to the individuals listed in Agenda Item vi. B. 2. A. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

(B) Mr. Emerson made a Motion, and it was seconded by Ms. Milam to allow staff to be given the authority to issue an original certificate to the individuals listed in Agenda Item VI. B. 2. B. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants. (Exhibit "K")

(A) Mr. Emerson made a Motion, and it was seconded by Ms. Milam to allow staff to be given authority to issue an upgrade certificate to the individuals listed in Agenda Item VI. B. 3. A. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

C. Legislation & Rules Committee. No Report

D. Probable Cause Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee. No Report

2. Discussion and possible action regarding standard operating procedures for the Probable Cause Committee. No Report

3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. No Report

VII. Discussion and Possible Action Regarding Regular Session Board Meeting Dates for CY2023 to Include any Associated Matters or Motions. (Exhibit "L")

Mr. Caesar made a Motion, and it was seconded by Mr. Emerson to approve the Proposed Regular Session Board Meeting Dates for Calendar Year 2023 modifying the April board meeting date to March 31, 2023 regarding Agenda Item VII. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

5 Minute Recess

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

VIII. Presentation by Assistant Attorney General, Bryan Neal, and Possible Discussion as to the Oklahoma Open Meetings Act and Open Records Act

Tabled to October Board meeting.

IX. Discussion and Possible Action Regarding Statutory Language Changes to 59 O.S. 2021, Section 4000.1, Effective November 1, 2022, Pursuant to SB 1691, and the Need for the Board to Identify and Determine Felonies which may Prohibit Licensure; Including but not Limited to, Legislation, Rulemaking, Permanent or Emergency, or the Need to Charge a Fee. (Exhibit "M")

After a discussion by the Board, Board Counsel, and Ms. McIntire, Mr. Caesar made a motion, and it was seconded by Mr. Witt to approve the statement listed in Agenda Item IX and striking the language regarding a \$95.00 fee. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

Mr. Caesar made a motion, and it was seconded by Ms. Milam to approve the list of felonies listed in Agenda Item IX and striking the language regarding misdemeanors. The Chair ordered a roll call vote with the following results:

ROLL CALL VOTE:	Mr. Caesar	Yes
	Mr. Witt	Yes
	Mr. Emerson	Yes
	Mr. Daniels	Yes
	Ms. Milam	Yes

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE EXCUSED, AND NONE OPPOSED. THE MOTION WAS AGREED TO.

XII. NEW BUSINESS. None.

XIII. ADJOURNMENT. The Board adjourned by general consent.

OFFICIAL MINUTES.

The action taken by the Oklahoma Real Estate Appraiser Board on the items for consideration after Motion duly made and seconded has been noted, herein, and made a part of these minutes. The Board caused the entire proceeding of the meeting, excepting any executive sessions, to be recorded on a digital audio recording device to be retained as a record in the office of the Board. Exhibits are A through M.





LEE R. CAESAR, JR., VICE-CHAIRPERSON
OKLAHOMA REAL ESTATE APPRAISER BOARD



JENELLE LEPOINT, SECRETARY TO THE BOARD
OKLAHOMA REAL ESTATE APPRAISER BOARD