



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson  
Lee R. Caesar, Jr., Vice-Chairman  
Aaron Emerson, Member  
Michael S. Willard, Member

Timothy R. Ledbetter, Member  
Patricia G. Broome, Member  
Richard Broughton, Member  
Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, August 5, 2022, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup>, Oklahoma City, Oklahoma 73105 on Wednesday, August 3, 2022. Copies were transmitted by the undersigned to the offices of the board members on July 29, 2022. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on August 3, 2022.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
July 8, 2022, Regular Session
- III. Discussion and Possible Action as to Complaint #21-002; in the Matter of Derek Lamkin and Respondent's Motion for Extension of Time for Courses and Testing and Amendment to Consent Order #22-007; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of Diana Verel; Complaint #21-043; to include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due May 31, 2022.

- B. Discussion and possible action regarding approval of renewal applications due by September 30, 2022, and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by September 30, 2022, and authority to issue certificates.

**VI. Committee Reports.**

- A. Standards and Disciplinary Procedures Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee. **NO REPORT**
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

**VII. Discussion and Possible Action Regarding the July 8, 2022 Notification from the Appraisal Subcommittee Regarding the 2022-2023 7-Hour National USPAP Course and the Requirement for Oklahoma Appraisers to Complete this Course.**

**VIII Discussion and Possible Action Regarding Attendance at the Fall Conference of the Association of Appraiser Regulatory Offices to be held October 14 to October 17, 2022 in Washington, D.C.**

Tabled from July 8, 2022 Meeting

**IX. Presentation by Assistant Attorney General, Bryan Neal, and Possible Discussion, as to the Oklahoma Open Meetings Act and Open Records Act.**

**X. New Business.**

**XI. Adjournment.**



  
CHRISTINE MCENTIRE, Director