

PERSONALLY IDENTIFIABLE DATA COLLECTION DISCLOSURE

Pursuant to 74 O.S. § 3106.4(C) & (D)

**30 Y j cvr gtuqpcnf kf gpvllcdrg f cwc kudglpi uwtgf A**

As public bodies and in the necessary performance of their duties, the Oklahoma Insurance Department (“OID”) and the Real Estate Appraiser Board (“REAB”) may collect and store names; addresses; phone numbers; email addresses; dates of birth; social security numbers; copies of drivers’ licenses, birth certificates, and/or passports; license/certification/registration numbers; FEIN numbers; and health, financial, educational, and/or employment information.

**40 J qy kuvj g rgtuqpcnf kf gpvllcdrg f cwc uwtgf A**

Personally identifiable data (“PII”) is stored digitally on computers in secured databases and electronic files. In some instances, data is stored in paper format in secured locations. All data is stored in compliance with the State’s security policy. Data is retained in coordination with the Oklahoma State Department of Libraries and in accordance with the approved retention schedule, the Records Management Act, 67 O.S. §§ 201, *et seq.*, and other applicable laws regarding the retention of state data and PII.

**50 Y kvj y j qo f qguvj g rwdrk dqf { uvj ctg vj g rgtuqpcnf kf gpvllcdrg f cwc A**

OID and REAB share PII only as allowed by law. As public bodies, OID and REAB are subject to the Oklahoma Open Records Act, 51 O.S. §§ 24A.1, *et seq.*, and release records containing PII as required under that Act. The Act specifically exempts from disclosure records that are required by law to be kept confidential and other PII that includes, but is not limited to, social security numbers, dates of birth, copies of drivers’ licenses, and financial account information. OID and REAB will also share PII in response to a properly issued Court Order or subpoena. Data may be shared with federal partners, law enforcement, and other regulatory agencies as authorized by law.