

# OKLAHOMA INSURANCE DEPARTMENT

## REGULATED INDUSTRY SERVICES (RIS) DIVISION

### DUE DATES & FEES

[ris@oid.ok.gov](mailto:ris@oid.ok.gov)

CERTIFICATE AND COPY ORDERS	
\$5 Each Seal or Invoice Total .....	Random As Ordered
.40 Per Page or Invoice Total .....	Random As Ordered
CEMETERY MERCHANDISE TRUST, PERPETUAL CARE TRUST	
Initial Cemetery Merchandise Permit (\$200).....	With Initial Application
Cemetery Merchandise Trust Permit Renewal (\$200).....	March 15
Cemetery Merchandise Trust Annual Report (\$200).....	March 15
Cemetery Merchandise Bond Holders	
1 <sup>st</sup> Quarter Report.....	April 30
2 <sup>nd</sup> Quarter Report.....	July 30
3 <sup>rd</sup> Quarter Report .....	October 31
4 <sup>th</sup> Quarter Report .....	January 31
Perpetual Care Trust Annual Report (\$200).....	March 15
CHARITABLE GIFT ANNUITIES	
Audited Financial Statement (No Fee) .....	Yearly, 90 Days After Receipt of Final Audit Report
DISCOUNT MEDICAL PLAN ORGANIZATION (DMPO)	
Full DMPO Initial Registration (\$250) .....	With Initial Application
Full DMPO Registration Renewal (\$250).....	Yearly at Initial Filing Approval Date
Exempt DMPO Initial Registration (\$100).....	With Initial Application
Exempt DMPO Registration Renewal (\$100) .....	Yearly at Initial Filing Approval Date
Quarterly Marketer List (No Fee).....	30 days From the Close of Each Calendar Quarter
HOME SERVICE CONTRACT PROVIDERS	
Initial Registration (\$1,200).....	With Initial Application
Renewal Registration (\$1,200).....	Every 3 <sup>rd</sup> Year at Initial Application Approval Date
Reduced Yearly Administrative Filing (\$3,000) .....	April 30
Administrative Filing & Fees	
1 <sup>st</sup> Quarter .....	April 30
2 <sup>nd</sup> Quarter.....	July 31
3 <sup>rd</sup> Quarter .....	October 31
4 <sup>th</sup> Quarter .....	January 31
Anti-Fraud Assessment Invoice (\$2,250) .....	With Initial Application & Every Third Year Thereafter
INTERLOCALS	
Audited Financial Statement & Actuarial Opinion (No Fee) .....	Yearly, 180 Days After Interlocal's Fiscal Year End
MULTIPLE EMPLOYER WELFARE ARRANGEMENT (MEWA)	
MEWA Initial Application (\$1,000)	
Exempt MEWA Initial Application (No Fee)	
MEWA Annual Renewal (\$250).....	Yearly at Initial Filing Approval Date
Exempt MEWA Annual Renewal (No Fee) .....	Yearly at Initial Filing Approval Date
MEWA Audited Financial Statement & Actuarial Certification (No Fee) .....	Yearly, 90 Days After Fiscal Year End
Exempt MEWA Audited Financial Statement & Actuarial Certification.....	Not Required
MOTOR SERVICE CLUB	
Initial Application (\$250)	
Annual Filing (\$100) .....	July 1
PHARMACY BENEFIT MANAGERS (PBM)	
Initial Application (\$1,000)	
Annual Renewal (\$500) .....	Yearly at Initial Filing Approval Date
Reinstatement (\$1,000) .....	If renewal is late within a one year time limit.
Annual Statement (No Fee Due With Filing).....	March 1

**PREPAID FUNERAL BENEFITS**

Initial Prepaid Funeral Permit Application (\$50)..... With Initial Application  
Prepaid Funeral Benefits Permit Renewal (\$50) ..... December 31  
Prepaid Funeral Benefits Permit Late Renewal (\$100) .....January 31  
Prepaid Funeral Benefits Annual Report (\$50) .....March 15

**PROFESSIONAL EMPLOYER ORGANIZATION (PEO)**

Initial Full Registration (\$500) ..... With Initial Application  
Renewal Full Registration (\$250) ..... Yearly at Initial Filing Approval Date  
Initial Exempt Registration (\$250)  
Renewal Exempt Registration (\$250)..... Yearly at Initial Filing Approval Date  
Initial Group Registration (\$250 per member)  
Renewal Group Registration (\$250 per member)..... Yearly at Initial Filing Approval Date  
CPA Quarterly Report  
1<sup>st</sup> Quarter ..... Within 90 Days After March 31  
2<sup>nd</sup> Quarter ..... Within 90 Days After June 30  
3<sup>rd</sup> Quarter ..... Within 90 Days After September 30  
4<sup>th</sup> Quarter ..... Within 90 Days After December 31

**PURCHASING GROUP**

Initial Registration (\$400)..... With Initial Application  
Renewal Registration (\$400) ..... Yearly at Initial Filing Approval Date

**SERVICE WARRANTY**

Initial Application (\$400)..... With Initial Application  
License/Exemption Renewal (\$400)..... November 1  
Annual Financial Statement ..... May 1  
Reduced Yearly Administrative Filing (\$3,000) .....April 30  
Administrative Filing (Fee Formula Based)  
1<sup>st</sup> Quarter .....April 30  
2<sup>nd</sup> Quarter ..... July 31  
3<sup>rd</sup> Quarter ..... October 31  
4<sup>th</sup> Quarter .....January 31

**THIRD PARTY ADMINISTRATOR (TPA)**

Initial Application (\$100)  
License Renewal (\$100) ..... Yearly at Initial Filing Approval Date  
Late Renewal (\$200) ..... Within 12 Months Less One Day  
Annual Report **Waiver** Only (No Fee Due With Filing).....April 1  
Annual Report (No Fee Due With Filing).....June 1

**VEHICLE PROTECTION PRODUCT WARRANTORS**

Initial Application (\$200)  
License Renewal (\$200) ..... July 15

**VIATICAL SETTLEMENT PROVIDERS**

Initial Application (\$500)  
License Renewal (\$500) ..... Yearly at Initial Filing Approval Date  
Annual Statement (No Fee Due With Filing) .....March 1