



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson
Lee R. Caesar, Jr., Vice-Chairman
Aaron Emerson, Member
Michael S. Willard, Member

Timothy R. Ledbetter, Member
Patricia G. Broome, Member
Richard Broughton, Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, December 3, 2021 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50th Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th, Oklahoma City, Oklahoma 73105 on Wednesday, December 1, 2021. Copies were transmitted by the undersigned to the offices of the board members on November 29, 2021. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on December 1, 2021.

MEETING PROCEDURE

I. Call to Order.

Roll Call of Board Members.

II. Reading and Approval of Minutes.

November 5, 2021 Regular Session

Tabled from November 5, 2021 Regular Session

III. Discussion and Possible Action Regarding a Consent Order in the Matters of Cassie A. Everett; Complaint #20-033 and Complaint #20-046; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

Tabled from November 5, 2021 Regular Session

IV. Discussion and Possible Action Regarding a Consent Order in the Matters of Wilma S. Watson; Complaint #19-044, Complaint #19-046, Complaint #19-047, Complaint #19-048; Complaint #19-049, Complaint #20-006 and Complaint #20-008; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. Discussion and Possible Action Regarding a Consent Order in the Matters of William Mowat; Complaint #20-045; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due September 30.
- B. Discussion and possible action regarding approval of renewal applications due by January 31, 2022 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by January 31, 2022 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee. **NO REPORT**
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VIII. Discussion and Possible Action Regarding Board Attendance at the Occupational Licensing Advisory Commission's September 9, 2021 and November 30, 2021 Meetings to Include the Status of the Trainee Licensure Level as Recommended by the Occupational Licensing Advisory Committee.

IX. Discussion and Possible Action Regarding Appointment of a Board Member as Vice-Chairman for the Calendar Year 2022.

X. Discussion and Possible Action Regarding Appointment of Board Members as Co-Chairs of the Boards Three Standing Committees for the Calendar Year 2022.

- XI. Discussion and Possible Action Regarding Appointment of Individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and Standards and Disciplinary Procedures Committee with Concurrent Appointment as Appraiser Hearing Officers for the Calendar Year 2022.
- XII. New Business.
- XIII. Adjournment.

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CHRISTINE MCENTIRE, Director