

Date: _____ **RIS License/Registration/Permit Surrender Form**

Mail To: **OKLAHOMA INSURANCE DEPARTMENT** or Email to: **ris@oid.ok.gov**
ATTN: REGULATED INDUSTRY SVCS DIV
400 NE 50th St.
OKLAHOMA CITY, OK 73105

LICENSEE MUST READ THIS STATEMENT:

The official license/registration/permit Certificate (or a PDF copy) must be surrendered along with written and signed notice, requesting cancellation of the license/registration/permit by the licensee. This surrender form must be signed by an owner, officer or partner of the entity. In cases where the license/registration/permit Certificate is not available, lost or misplaced, please indicate "Certificate lost" or "Certificate misplaced" on the request for cancellation.

I have read and understand the above statements. I Voluntarily Surrender my Oklahoma license ___ registration ___ permit ___ for the business entity named below.

Entity FEIN and Name as Shown on the Oklahoma License/Registration/Permit: **Required, please type or print clearly.**

Officer Signature and Title: **Required**

Check One Required	
<input type="checkbox"/>	I am Voluntarily Surrendering my OK _____ on _____ Certificate # _____
<input type="checkbox"/>	I am selling or closing my OK _____ on _____ Certificate # _____
<input type="checkbox"/>	I do not wish to renew my OK _____ Certificate # _____
<input type="checkbox"/>	The business entity FEIN changed on _____ to _____ and I am required to Surrender OK _____ Certificate # _____ on _____.

Check One Required	
<input type="checkbox"/>	No OK business has been transacted since _____. Certificate is: <input type="checkbox"/> Included <input type="checkbox"/> Missing or Lost
<input type="checkbox"/>	No OK business was transacted for this current year ending _____. Certificate is: <input type="checkbox"/> Included <input type="checkbox"/> Missing or Lost

Licensee address, city, state, zip, and contact phone number: **Please type or print clearly.**

Disposition of funds pledged to the Commissioner by Surety Bond, CD, Securities or Trust? Include official financial documentation.

The OK business has been sold or moved to (Include Entity Name and OK Certificate #):

Please contact the Oklahoma Insurance Department at 405-521-6651 or ris@oid.ok.gov if you have questions or concerns.