



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson  
Lee R. Caesar, Jr., Vice-Chairman  
Aaron Emerson, Member  
Ryan Litz, Member

Timothy R. Ledbetter, Member  
Patricia G. Broome, Member  
Stephen C. Walton, Member  
Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, May 7, 2021 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup>, Oklahoma City, Oklahoma 73105 on Wednesday, May 5, 2021. Copies were transmitted by the undersigned to the offices of the board members on April 30, 2021. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on May 5, 2021.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
April 9, 2021 Regular Session
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Rachel B. Denton; Complaint #19-059; to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on February 28, 2021. **NO REPORT.**
  - B. Discussion and possible action regarding approval of renewal applications due by June 30, 2021 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
  - D. Discussion and possible action regarding approval of AMC renewal applications due by June 30, 2021, and authority to issue certificates.

V. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VI. Discussion and Possible Action Regarding Exercising the Second of Three Options to Renew a Contract with Betty J. Cagle as Appraiser-Examiner in Support of the Board's Enforcement Program for FY 2022 to include any Associated Matters or Motions.

VII. Discussion and Possible Action Regarding Exercising the Second of Three Options to Renew a Contract with Bien Appraisal, LLC as Appraiser-Examiner in Support of the Board's Enforcement Program for FY 2022 to include any Associated Matters or Motions.

VIII. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2022 with Derryberry & Naifeh with Respect to Prosecutorial Services to include any Associated Matters or Motions.

IX. New Business.

X. Adjournment.



  
CHRISTINE MCENTIRE, Director