



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson
Lee R. Caesar, Jr., Vice-Chairman
Aaron Emerson, Member
Ryan Litz, Member

Timothy R. Ledbetter, Member
Patricia G. Broome, Member
Stephen C. Walton, Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, April 9, 2021 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50th Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th, Oklahoma City, Oklahoma 73105 on Wednesday, April 7, 2021. Copies were transmitted by the undersigned to the offices of the board members on April 2, 2021. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on April 7, 2021.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
March 5, 2021 Regular Session
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Philip R. Burris; Complaint #20-009, to include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of Darryl Ross; Complaint #19-035, Complaint #19-037, Complaint #19-042 and Complaint #19-052, to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Discussion and Possible Action Regarding a Consent Order in the Matter of Diana Verel; Complaint #20-003; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Discussion and Possible Action Regarding a Consent Order in the Matter of Lender's e-AMC; Complaint #A19-045 to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

**VII. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.**

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on January 31, 2021. **NO REPORT.**
- B. Discussion and possible action regarding approval of renewal applications due by May 31, 2021 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by May 31, 2021, and authority to issue certificates.
- E. Discussion and possible action regarding suspension of individual appraisers for failure to complete the 7-Hour National USPAP Update Course due no later than December 31, 2020 and assessment of a \$150.00 administrative fine.
- F. Discussion and possible action regarding suspension of individual appraisers for failure to remit an assessed administrative fine in the amount of \$150.00 for failure to complete the 7-Hour National USPAP Course or failure to timely submit their course completion certificate, prior to the deadline of December 31, 2020.
- G. Discussion and possible action regarding assessed administrative fines in the amount of \$150.00 to individual appraisers for failure to complete the 7-Hour National USPAP Course or failure to timely submit their course completion certificate, prior to the deadline of December 31, 2020 with an acknowledgment that the fine payment from each appraiser has voluntarily been remitted.

VIII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

IX. New Business.

X. Adjournment.



A handwritten signature in blue ink, appearing to read "Christine McEntire", written over a horizontal line.

CHRISTINE MCENTIRE, Director

