

## Renewing Your License Online

Visit the Bail Bonds section of the Oklahoma Insurance Department website

<https://www.oid.ok.gov/regulated-entities/bail-bonds/>

The screenshot shows the Oklahoma Insurance Department website's Bail Bonds section. The page features a navigation bar with 'Agencies', 'Calendar', and 'Services'. The main header includes the Oklahoma Insurance Department logo, a search bar, and the name of the Insurance Commissioner, Glen Mulready. Below the header, there are three main sections: 'Bail Bonds', 'GENERAL INFORMATION', and 'LICENSEE ONLINE TOOLS'. The 'Bail Bonds' section includes links to the NIPR website, the 2019 Bail Bonds Statute Book, and State Based Systems. The 'GENERAL INFORMATION' section lists various resources like Legislative Updates, Notices, Forms and Information, and more. The 'LICENSEE ONLINE TOOLS' section provides links for applying and renewing licenses, applying instructions, disqualifying criminal offenses, exam information, renewing instructions, contact change requests, and instructions to print. A central banner reads 'Welcome to the Bail Bonds section of the Oklahoma Insurance Department website' and provides a brief overview of the division's responsibilities.

1. On the right side of the page, click on Applying & Renewing a License Online. The National Insurance Producer Registry (NIPR) website will appear.
2. Click **Renew** an Existing License.
3. Click Resident Licensing Renewal.
4. Click Go to the Online Application.
5. Click Individual  
Sign in as an individual
6. On the Identify Licensee page, Search Type choose Social Security Number (SSN).  
Type your Last Name and SSN. Check the box I accept the NIPR Use Agreement. Click Next.

7. On the Authorization page, enter Date of Birth. Click Next.

8. On the User Menu Click Start.

9. Select Product

Product Type Producer Licensing – Application Type Renewal – Residency Type Resident. Click Next

The screenshot shows a web browser window with the URL `pdb.nipr.com/my-nipr/frontend/start-flow`. The page title is "Select Product". At the top right, it says "Your Name Appears Here". The main content area has three sections:

- Product Type:**  Producer Licensing,  Adjuster Licensing,  Contact Change Request (Change Address, Phone, or Email)
- Application Type:**  Initial,  Renewal,  Add Line Of Authority
- Residency Type:**  Resident,  Non-Resident,  Non-Resident (No Home State)

At the bottom of the form area, there are "Back" and "Next" buttons. Below the form is a dark blue footer with the NIPR logo and text: "NIPR NATIONAL INSURANCE PRODUCER REGISTRY", "1100 Walnut Street, Suite 1500", "Kansas City, MO 64106", "Need Assistance? Call (855) 674-6477", and "Licensing Center".

10. Select a State

see OKLAHOMA **Click the Select button in Blue** and Click Next.

11. Bail Bondsman

Click Line of Authority available for renewal. Click Next.

12. Fee Estimate. Click Next.

13. Biographic Date. Click Next.

14. Addresses. Click Next.

15. Phone Contact Data. Click Next.
16. Web Information. Click Next.
17. Affiliations. Click Next. **DO NOT CLICK Add on this page. Click Next.**
18. Background Questions. Answer all questions and Click Review.

If you answered Yes to any of the background questions, you may attach your explanation and documents via the NIPR's Attachments Warehouse or via an email to [bail.licensing@oid.ok.gov](mailto:bail.licensing@oid.ok.gov). The subject line must contain your name and license number.

If you did not answer Yes to any of the background questions, but need to submit additional documents or information to the Oklahoma Insurance Department, please submit via email to [bail.licensing@oid.ok.gov](mailto:bail.licensing@oid.ok.gov). The subject line must contain your name and license number.

19. Review Application. Click Next.
20. Submitter  
Provide submitter information. Click Next.
21. Attestation  
Read carefully and Accept to continue. Click I accept. Click Next.
22. Verification Contact. Enter at least one (1) valid email address. Click Next.
23. Submit Requests. Review and Click Submit & Pay.
24. Choose Payment Type, complete required information and Click Next.
25. User understands all fees are non-refundable. Click I Agree.
26. Complete payment information and Submit.

Allow five (5) business days for the renewal application to be processed. Once processed by the Oklahoma Insurance Department, return to our website to print the license using the Instructions to Print License as your guide.

A license which has been **EXPIRED less than one (1) year may be reinstated** by submitting a new **INITIAL** application online. The reinstatement fee shall be double the original licensing fee. The license number and original expiration date will remain the same.

Bail bond licensees will need to be compliant with their continuing education (CE) at least 48 hours prior to applying to reinstate their license.