



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50<sup>th</sup> Street  
Oklahoma City, OK 73105-1816  
oid.ok.gov; 405.521.6636

Glen Mulready, Chairperson  
Stephen Walton, Vice-Chairman  
H.E. "Ted" Smith, Member  
Ryan Litz, Member

Timothy R. Ledbetter, Member  
Patricia G. Broome, Member  
Lee R. Caesar, Jr., Member  
Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, June 5, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, 400 N.E. 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup>, Oklahoma City, Oklahoma 73105 on Wednesday, June 3, 2020. Copies were transmitted by the undersigned to the offices of the board members on June 1, 2020. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on June 3, 2020.

## MEETING PROCEDURE

### **I. Call to Order.**

#### **Roll Call of Board Members.**

### **II. Reading and Approval of Minutes.**

May 1, 2020 Regular Session

### **III. Chairperson's Report.**

#### **Vice-Chairperson's Report.**

#### **Director's Report.**

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees.
- B. Discussion and possible action regarding approval of renewal applications due by July 31, 2020, and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT.**
- D. Discussion and possible action regarding approval of AMC renewal applications due by July 31, 2020, and authority to issue certificates.

### **IV. Committee Reports.**

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's Course Approval Program.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.

3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants. **NO REPORT.**
- C. Legislation & Rules Committee. **NO REPORT.**
- D. Probable Cause Committee.
  1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. **NO REPORT.**
- V. **Discussion and Possible Action Regarding Appointment of an Individual to the Education, Experience and Testing Committee for the Remainder of Calendar Year 2020.**
- VI. **Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2021 with the Oklahoma Attorney General's Office with Respect to the Services of Board Counsel to include any Associated Matters or Motions.**
- VII. **Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2021 with the Oklahoma Attorney General's Office with Respect to the Services of an Administrative Hearing Examiner to include any Associated Matters or Motions.**
- VIII. **Discussion and Possible Action Regarding Approval of Draft Budget for FY 2021.**
- IX. **Discussion and Possible Action Regarding a One Year Extension of a Contract for Testing Services with PSI Services, LLC to include any Associated Matters or Motions.**
- X. **Discussion and Possible Action Regarding a Recommendation of the Appraiser Qualifications Board to Extend Appraiser Test Card Expiration Dates for 90 days past the Expiration of Oklahoma's Emergency Declarations Related to COVID-19.**
- XI. **New Business.**
- XII. **Adjournment.**



A handwritten signature in black ink, appearing to read "Christine McEntire", written over a horizontal line.

**CHRISTINE MCENTIRE, Director**