



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50th Street
Oklahoma City, OK 73105-1816
oid.ok.gov; 405.521.6636

Glen Mulready, Chairperson
Stephen Walton, Vice-Chairman
H.E. "Ted" Smith, Member
Ryan Litz, Member

Timothy R. Ledbetter, Member
Patricia G. Broome, Member
Lee R. Caesar, Jr., Member
Brandon J. Witt, Member

AGENDA

A special meeting of the Oklahoma Real Estate Appraiser Board will be held on April 8, 2020 at 9:30 a.m. This special meeting is being held by teleconference consistent with the amendments to the Open Meeting Act, 25 O.S. § 301 et seq., signed into law by Governor Stitt on March 18, 2020. See SB 661, 2020 O.S.L.3, § 3. All board members and members of staff will appear telephonically. The teleconference number (toll free) and accessible to the public is (866) 846-9071. The dial in code is 65715.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th, Oklahoma City, Oklahoma 73105 on Monday April 6, 2020. Copies were transmitted by the undersigned to the offices of the board members on April 1, 2020. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on April 6, 2020.

All meeting materials to be shared among the board members during the meeting are available to the public and are posted to the Oklahoma Insurance website at www.oid.ok.gov.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
February 21, 2020 Regular Session
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Dusty A. Cotton; Complaint # 18-038; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on January 31, 2020.
 - B. Discussion and possible action regarding approval of renewal applications due by May 30, 2020, and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.

- D Discussion and possible action regarding approval of AMC renewal applications due by May 30, 2020, and authority to issue certificates.

V. Committee Reports.

- A. Disciplinary Procedures Committee.
B. Education, Experience & Testing Committee.
1. Discussion and possible action regarding approval of course submittals.
2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
C. Legislation & Rules Committee.
D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

- VI. Discussion and Possible Action Regarding Exercising the First of Three Options to Renew a Contract with Betty J. Cagle as Appraiser-Examiner in Support of the Board's Enforcement Program for FY2021 to include any Associated Matters or Motions.
- VII. Discussion and Possible Action Regarding Exercising the First of Three Options to Renew a Contract with Bien Appraisal, LLC as Appraiser-Examiner in Support of the Board's Enforcement Program for FY2021 to include any Associated Matters or Motions.
- VIII. Discussion and Possible Action Regarding OAC 600:10-1-8 and Providing Authority to Board Staff to Administratively Approve and Accept all Applications for Qualifying and Continuing Education Courses that have been Pre-Approved by the Appraiser Qualifications Board of the Appraisal Foundation Without Further Review by the Board.
- IX. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2021 with Derryberry & Naifeh with Respect to Prosecutorial Services to include any Associated Matters or Motions.
- X. Adjournment.



CHRISTINE MCENTIRE, Director