

REQUEST FOR ASSISTANCE

TO: OKLAHOMA INSURANCE DEPARTMENT
400 NE 50th Street
Oklahoma City, OK. 73105



DATE: _____
Consumer Assistance
Phone: 1-800-522-0071
Local: 405-521-2991
Fax: 405-521-6652

FROM: ☐Mr. ☐Mrs. ☐Ms. _____ Telephone # (____) ____ - ____
Address: _____ City/State: _____ Zip: _____

If **Insured or Health Maintenance Organization (“HMO”) member** is different than person requesting assistance, complete the following:
Insured or HMO Member’s name: _____ Telephone #: (____) ____ - ____
Address: _____ **City/State:** _____ **Zip:** _____

Name of **INSURANCE CO.** about which you are requesting assistance: _____
Address: _____ **City/State:** _____ **Zip:** _____

Policy Number: _____ **Effective Date:** _____ **Type of Insurance:** _____
(Auto, Home, Commercial, Accident & Health)

Agent’s Name: _____ **Telephone No.:** (____) _____
Address: _____ **City/State:** _____ **Zip:** _____

Adjuster’s Name: _____ **Telephone No.:** (____) _____
Address: _____ **City/State:** _____ **Zip:** _____

Name of **HMO** about which you are requesting assistance: _____
Address: _____ **City/State:** _____ **Zip:** _____

Member ID Number or SSN: _____ **Date/s of Service:** _____

Provider’s (Doctor) Name: _____ **Telephone No.:** (____) _____
Address: _____ **City/State:** _____ **Zip:** _____

Provider’s (Hospital) Name: _____ **Telephone No.:** (____) _____

INQUIRY/COMPLAINT

Please give as detailed information as possible including dates, explanation, and what solution you feel is correct, Attach copies of any Other correspondence related to the complaint.

(Continue on the back)

With this knowledge, I give my consent to the release of all information in my medical records including any information concerning my identity and release the OKLAHOMA INSURANCE DEPARTMENT and its duly authorized agents and employees from any liability in connection with the release of the information contained herein.

Signature: _____ Date: _____

FOR INSURANCE DEPARTMENT USE ONLY			
Complaint number _____ Claim Analyst _____		Date Entered _____ Med. Supl. (A-J) _____	
Complainant type _____ Complainant letter _____		Coverage _____ 1. _____ 2. _____ 3. _____	
Entity number	1. _____ 2. _____ 3. _____	Reason for complaint 1. _____ 2. _____ 3. _____	
Entity type	1. _____ 2. _____ 3. _____	Dispositions 1. _____ 2. _____ 3. _____	
Entity function	1. _____ 2. _____ 3. _____	Inquirer _____ (If not same as above)	
Entity letter	1. _____ 2. _____ 3. _____	Date resolved _____ Amount \$ _____	

INQUIRY/COMPLAINT (continued)[illegible]