



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson	Timothy R. Ledbetter, Member
Stephen Walton, Vice Chairman	Patricia G. Broome, Member
H.E. "Ted" Smith, Member	Lee R. Caesar, Jr., Member
Ryan Litz, Member	Brandon J. Witt, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, December 6, 2019 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Wednesday, December 4, 2019 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on November 26, 2019. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on December 4, 2019.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
November 1, 2019 Regular Session
- III. Discussion and Possible Action as to Findings of Fact, Conclusions of Law and Recommendation of Hearing Officer in the Matter of Coester VMS; Complaint #A18-040 to Include any Associated Matters or Motions  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on September 30, 2019.
  - B. Discussion and possible action regarding approval of renewal applications due by January 31, 2020 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
  - D. Discussion and possible action regarding approval of AMC renewal applications due by January 31, 2020 and authority to issue certificates.

V. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee. **NO REPORT**
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VI. Discussion and Possible Action Regarding Appointment of Individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and Standards and Disciplinary Procedures Committee with Concurrent Appointment as Appraiser Hearing Officers for the Calendar Year 2020.

VII. Discussion and Possible Action Regarding Appointment of Board Members as Co-Chairs of the Boards Three Standing Committees for the Calendar Year 2020.

VIII. Discussion and Possible Action Regarding Appointment of a Board Member as Vice-Chairman for the Calendar Year 2020.

IX. Discussion and Possible Action Regarding a Consent Agreement in the Matter of Appraisal Logistic Solutions, Inc.; Complaint #A19-008; to Include any Associated Matters or Motions

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

X. New Business

XI. Adjournment.



  
CHRISTINE MCENTIRE, Director