



OKLAHOMA INSURANCE DEPARTMENT
Licensing and Education Division
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SPECIAL BULLETIN

Important Dates: Oklahoma Conversion to State Based Systems

The Oklahoma Insurance Department (OID) is changing database systems to State Based Systems (SBS) during the month of June 2011. In order to prepare and complete the implementation, electronic services will have *temporary* downtime. The Oklahoma Insurance Department understands that this will take some extra preparation on behalf of the applicants, licensees, companies and CE providers. We apologize for the inconvenience. This transition will benefit the state of Oklahoma individuals and entities regulated and served by the Oklahoma Insurance Department.

The following is the schedule for **license transactions**:

Beginning on May 27th, 2011 at 6AM CST through June 1st, 2011 at 6AM CST, NIPR and Sircon will start turning off electronic applications for Oklahoma.

Services Turned **Off**:

Friday, May 27th, 2011, 6AM CST – *Resident and Non-Resident electronic license applications* for Oklahoma will be turned off.

Wednesday, June 1st, 2011, 6AM CST – *Resident and Non-Resident Renewals, Appointments, Appointment Terminations and Address Change Requests* will be turned off.

Services Turned **On**:

Wednesday, June 1st, 2011 at 6AM CST- Transactions **may** still be submitted via NIPR during the temporary shut off, however the **transactions will be held in Awaiting Validation status** and processed once the applications are turned back on; tentatively scheduled for 8AM CDT on June 20th, 2011.

Services Uninterrupted:

PSI, the testing vendor for the OID will continue to schedule and administer examinations during the system downtime. The results of the examinations will be delayed in populating into the database system until June 13th, 2011

Please Note: The Producer Database (PDB) will receive its last pre-conversion update on June 3rd, 2011 and will begin receiving updates from Oklahoma on June 20th, 2011.

The following is the schedule for **CE provider transactions**:

Beginning on May 17th 2011 at 6AM CST, Sircon will start to turn off electronic CE provider capabilities.

Services Turned **Off**:

Tuesday, May 17th, 2011, 5PM CST- All course submissions and course renewal submissions for Oklahoma will be turned off.

Tuesday, May 31st, 2011, 12AM CST- All course completions and course offerings will be turned off.

Services Turned **On**:

Monday, June 13th, 2011, 6AM CST- All Electronic CE provider capabilities will be turned on.

Education Opportunities

Classroom Training for Licensees, License Administrators and CE Providers

To assist licensees, license administrators managers, CE providers and others handling licensing and CE for professionals in the insurance industry, the OID will host events offering your choice of 2 or 3 hours of Legislative Update Credit for *FREE* to showcase SBS and NIPR. Events will be held the following dates:

- June 14th 2011, in Oklahoma City, at Francis Tuttle Technology Center.
- June 15th 2011 in Tulsa, at Tulsa Technology Center.

For both events, registration will begin at 8:00am. Information for licensees will be from 8:30-10:30 and for CE providers and other interested parties from 8:30-11:30. Click [here](#) to register.

Webinar Training for Licensees and License Administrators

To assist licensees unable to attend the classroom training but would like to receive training on SBS/NIPR we are providing two demo sessions via *FREE* webinars. Participation in the entire length of a session will qualify you for 1 hour of Legislative Update Credit towards your CE requirement. The webinar will be offered on the following dates:

- Monday, June 6th at 9:00am CST
- Tuesday, June 21st at 2:00pm CST

If you are interested in attending, please click [here](#). After registering, a confirmation e-mail and link will be sent to those who complete and submit the form.

Webinar Training for CE Providers

To assist CE Providers unable to attend the classroom training but would like to receive training on SBS/NIPR we are providing two demo sessions via *FREE* webinars. The webinar will be offered on the following dates:

- Monday, June 6th, 2011 at 11:00am CST
- Tuesday, June 21st, 2011 at 9:00am CST

If you are interested in attending, please click [here](#). After registering, a confirmation e-mail and link will be sent to those who complete and submit the form.

If you have questions please feel free to contact the SBS Help Desk at sbshelp@naic.org or 816.783.8990 or contact the OID Licensing Division at licensing@oid.ok.gov or 405.521.3916.