DEATH CLAIM SUBMISSION GUIDE FOR FUNERAL HOMES

Documents required for Death Claim Submission vary slightly from state to state. Following is a guide by state to help complete your submission.

ARKANSAS
- Copy of the Certified of Death Certificate
- Verified Statement of Performance
- Seller’s Affidavit of Contract Performance (Exhibit 2)
- Itemized Funeral Home Bill for merchandise and services

KENTUCKY
- Provisional Report of Death
- Verified Statement of Performance
- Itemized Funeral Home Bill for merchandise and services

ALL OTHER STATES
- Copy of the Certified Death Certificate
- Verified Statement of Performance
- Itemized Funeral Home Bill for merchandise and services

For descendant claims a copy of a newspaper obituary is accepted to show relationship.

Included as exhibits are required forms you need to complete (you may print a copy of these forms for you submissions):

Exhibit 1  VERIFIED STATEMENT OF PERFORMANCE
Exhibit 2  SELLER’S AFFIDAVIT OF CONTRACT PERFORMANCE
(Arkansas only)

WHERE TO FILE THE CLAIMS

BY MAIL:  Claims Department
          P O Box 160050
          Austin, TX 78716

BY FAX:   Claims Department
          Fax Number (512) 328-0072

10/15/2008