

# DEATH CLAIM SUBMISSION GUIDE FOR FUNERAL HOMES

Documents required for Death Claim Submission vary slightly from state to state. Following is a guide by state to help complete your submission

## ARKANSAS

- Copy of the Certified of Death Certificate
- Verified Statement of Performance
- Seller's Affidavit of Contract Performance (Exhibit 2)
- Itemized Funeral Home Bill for merchandise and services

## KENTUCKY

- Provisional Report of Death
- Verified Statement of Performance
- Itemized Funeral Home Bill for merchandise and services

## ALL OTHER STATES

- Copy of the Certified Death Certificate
- Verified Statement of Performance
- Itemized Funeral Home Bill for merchandise and services

For descendant claims a copy of a newspaper obituary is accepted to show relationship.

Included as exhibits are required forms you need to complete (you may print a copy of these forms for you submissions):

Exhibit 1      **VERIFIED STATEMENT OF PERFORMANCE**  
Exhibit 2      **SELLER'S AFFIDAVIT OF CONTRACT PERFORMANCE**  
                    **(Arkansas only)**

## WHERE TO FILE THE CLAIMS

BY MAIL :      Claims Department  
                    P O Box 160050  
                    Austin, TX 78716

BY FAX :      Claims Department  
                    Fax Number (512) 328-0072