

**BEFORE THE REAL ESTATE APPRAISER BOARD
STATE OF OKLAHOMA**

In the Matter of **JEFFREY D. PHILLIPS** and)
 ZACHARY A. PHILLIPS)
)
Respondents.)

Complaint #10-102

BOARD ORDER AS TO NOTICE TO APPEAR AND ORDER TO SHOW CAUSE

On the 6th day of March, 2013 the above-referenced matter comes on for hearing before the Oklahoma Real Appraiser Board (the "Board") pursuant to the Notice to Appear and Order to Show Cause issued by the Board's Director, Christine McEntire, on the 4th day of February, 2013. Said Notice and Order to Show Cause was issued with respect to the Final Order provisions for corrective education under Board Order 11-028 effective November 4, 2011 as follows:

"Each Respondent shall successfully complete corrective education as set forth below. Such courses shall be completed within one (1) year following entry of any final order in this matter with certificates of course completion furnished to the administrative office of the Board. Courses shall be Board-approved courses taken from a Board-approved course provider and may be used for credit as continuing education required for credential renewal. Courses to be taken shall be as follows:

- a. *Course #600 – National USPAP (15 Hours);*
- b. *Course #611 – Residential Market Analysis and Highest & Best Use 15 Hours.";*

and non-compliance with Board Order 12-024, dated December 7, 2012, which granted both Respondents, Jeffrey D. Phillips and Zachary A. Phillips, an additional period of time until February 1, 2013 to properly complete the required corrective education issued in Board Order 11-028.

As of the day of this hearing, neither Respondent has produced course completion certificates for the corrective education imposed against them.

Neither Respondent appeared at today's hearing as summoned.

The Board, being fully advised in the matter, hereby Orders as follows:

JURISDICTION

1. That the Board has the duty to carry out the provisions of the Oklahoma Certified Real Estate Appraisers Act as set forth at Title 59 of the Oklahoma Statutes, §§858-701, *et seq.* and to establish administrative procedures for disciplinary proceedings conducted pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act.

2. That at the time of issuance of Board Order 11-028 and Board Order 12-024, Respondent **JEFFREY D. PHILLIPS** was a Certified Residential Appraiser in the State of Oklahoma, holding credential number 12646CRA and was first licensed with the Oklahoma Real Estate Appraiser Board on September 12, 2005. Respondent, Jeffrey D. Phillips is currently an inactive appraiser, having been revoked on February 11, 2013, and no action is taken at this time.

3. That Respondent **ZACHARY A. PHILLIPS** is a Trainee Appraiser in the State of Oklahoma, holding credential number 90940TRA and was first credentialed with the Oklahoma Real Estate Appraiser Board on November 7, 2007.

WHEREFORE, IT IS HEREBY ORDERED that License Number 90940TRA, issued to Respondent, Zachary A. Phillips, is hereby revoked due to non-compliance with Board Orders.

THE BOARD WISHES TO ADVISE THE RESPONDENT, ZACHARY A. PHILLIPS, THAT HE HAS THIRTY (30) DAYS TO APPEAL THIS ORDER WITH THE APPROPRIATE DISTRICT COURT.

IT IS SO ORDERED THIS 6th day of March, 2013.




ERIC SCHOEN, Board Secretary


BRYAN NEAL, Assistant Attorney General
Counsel to the Board

CERTIFICATE OF MAILING

I, Rebecca Keesee, hereby certify that on the 8th day of March, 2013 a true and correct copy of the above and foregoing Board Order as to Notice to Appear and Order to Show Cause, Order 13-005, was placed in the U.S. Mail by certified mail, return receipt requested to:

Jeffrey D. Phillips
422 Willow Branch Road
Norman, Oklahoma 73072

7012 2210 0000 8959 5974

Zachary A. Phillips
333 Wichita Drive
Norman, Oklahoma 73071

7012 2210 0000 8959 5681

And that copies were mailed by First Class Mail to:

Bryan Neal
OFFICE OF THE ATTORNEY GENERAL
313 N.E. 21st Street
Oklahoma City, OK 73105

Stephen L. McCaleb
DERRYBERRY & NAIFEH, LLP
4800 North Lincoln Blvd.
Oklahoma City, Oklahoma 73105


REBECCA KEESEE