



KIM HOLLAND
INSURANCE COMMISSIONER
STATE OF OKLAHOMA

October 23, 2003

Licensing Administrators, Compliance Officers and
Continuing Education Providers

RE: Continuing Education Information

Effective October 23, 2003, the Oklahoma Insurance Department will no longer **accept** phone calls inquiring about the number of Continuing Education hours a licensee has on file with our office.

Current Continuing Education status now may be viewed on our website at www.oid.state.ok.us. If the recorded credits do not agree with your records, please call your Continuing Education Provider.

It is the responsibility of a licensee to keep and maintain a record of Continuing Education hours completed and have certificates of course completion for those courses taken. The providers are responsible for issuing the course completion certificates and timely reporting your attendance to the Oklahoma Insurance Department. If the licensee does not have certificates of course completion (CE-5 Form), the licensee must contact the Continuing Education Provider to obtain a copy.

Additionally, we have added two new features on our site for your convenience. Resident and Non-resident license holders can make address changes and may renew their license electronically by using Visa, MasterCard or Discover. Currently, we will process paper renewals as normal if you choose not to utilize electronic renewal.

Phil Marsh
Director, Agents Licensing