



**KIM HOLLAND
INSURANCE COMMISSIONER
State of Oklahoma**

This mailing consists of 2 (two) notices

Second notice:

June 1, 2003

TO: All Insurers Licensed to Transact Business in Oklahoma
FROM: Carroll Fisher, Insurance Commissioner
SUBJECT: Appointment Renewals

We will be sending a list of appointments due for renewal on December 31, 2003, as we do each year. The list will be generated and sent by November 15, 2003.

In the past, we have allowed the company to edit the list by indicating any appointment not to be renewed and remitting a check for those to be renewed at \$40.00 each.

Change notice: Beginning with this year's renewals due on December 31, 2003, editing will not be allowed. The amount of the check to be remitted is \$40.00 for each appointment shown on the list.

We must have an appointment termination request in our office by November 1, 2003, for any appointment not to be renewed on December 31, 2003.

It is our intention to start sending the renewal lists electronically, either on a disc or by e-mail. This has yet to be determined.

We are sending these notices to the last mailing address we have been given for appointment processing. If the address for appointment processing has changed, please advise OID.

Please send us your e-mail address and your four (4) digit Oklahoma company number for our records to the attention of Kim Frost. Kim's e-mail address is kimberlyfrost@insurance.state.ok.us.

If you have any questions regarding the change in the appointment renewal process, contact Phil Marsh, Director of Agents Licensing at 405-522-4628 or by e-mail at: philmarsh@insurance.state.ok.us.

Thank your for your cooperation.

Carroll Fisher
Insurance Commissioner
Oklahoma Insurance Department