



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson
Stephen Walton, Vice-Chairman
H.E. "Ted" Smith, Member
Becky Zarecki, Member

Timothy R. Ledbetter, Member
Patricia G. Broome, Member
Lee R. Caesar, Jr., Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, October 4, 2019 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Wednesday, October 2, 2019 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on September 27, 2019. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on October 2, 2019.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.

- II. **Reading and Approval of Minutes.**
September 6, 2019 Regular Session

Tabled from September Regular Session Meeting
- III. **Discussion and Possible Action Regarding the Disposition of Complaint #18-028; in the Matter of Alan Pursley, to Include any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

Tabled from September Regular Session Meeting
- IV. **Discussion and Possible Action Regarding a Consent Order in the Matter of William J. Daniels, Complaint #18-033; to Include any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- V. **Discussion and Possible Action Regarding a Consent Order in the Matter of Tara J. Schwarze, Complaint #18-039; to Include any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on July 31, 2019.
- B. Discussion and possible action regarding approval of renewal applications due by November 30, 2019 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
- D. Discussion and possible action regarding approval of AMC renewal applications due by November 30, 2019 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee. **NO REPORT**
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VIII. Discussion and Possible Action Regarding 59 O.S. § 858-702. "Application of Act" of the Oklahoma Certified Real Estate Appraisers' Act and Voluntary States versus Mandatory for Federally-Related Transactions (Such as Oklahoma) and Completely Mandatory States as it applies to the need for Licensure of Appraisers.

IX. Discussion and Possible Action Regarding Administrative Suspensions of Appraiser Credentials Due to Non-Payment of Annual Fees or Failure to Complete Mandatory Continuing Education.

X. Discussion and Possible Action Regarding Policies and Procedures Surrounding Collection of the Appraisal Subcommittee's Appraisal Management Company National Registry Fee and Review of the Appraisal Subcommittee's Suggestions for Determining AMC Registration Eligibility and Fees, Including the Update of Owners and Controlling Persons Post Statutory Changes on November 1, 2019.

XI. Discussion and Possible Action Regarding the Disposition of Complaint #18-035; in the Matter of William T. McGarry to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

XII. New Business

XIII. Adjournment.




CHRISTINE MCENTIRE, Director