

# REAL ESTATE APPRAISER BOARD

GLEN MULREADY, CHAIRPERSON  
STEPHEN C. WALTON, VICE-CHAIRMAN  
H.E. "TED" SMITH, MEMBER  
BECKY ZARECKI, MEMBER



TIMOTHY R. LEDBETTER, MEMBER  
PATRICIA G. BROOME, MEMBER  
LEE R. CAESAR, JR, MEMBER  
BRANDON J. WITT, MEMBER

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, September 6, 2019 at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Wednesday, September 4, 2019 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on August 29, 2019. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on September 4, 2019.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
August 9, 2019 Regular Session  
Tabled from August Regular Session Meeting
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Alan Pursley, Complaint #18-028; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of William J. Daniels, Complaint #18-033; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Discussion and Possible Action Regarding a Consent Order in the Matter of Kristina M. Mathis, Complaint #18-037; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or

intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on June 30, 2019.
- B. Discussion and possible action regarding approval of renewal applications due by October 31, 2019 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
- D. Discussion and possible action regarding approval of AMC renewal applications due by October 31, 2019 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. **NO REPORT**

VIII. Discussion and Possible Action Regarding Attendance by Board Members and Board Staff at the Fall Conference of the Association of Appraiser Regulatory Officials in Washington D.C. between October 18 and 21.

IX. Discussion and Possible Action Regarding Proposed Regular Session Board Meeting Dates for Calendar Year 2020.

X. Receive Remarks Pertaining to the 2019 Field Review of the Oklahoma Real Estate Appraiser Board from Representatives of the Appraisal Subcommittee of the Federal Financial Institutions Examination Council and Possible Discussion.

XI. New Business

XII. Adjournment.





A handwritten signature in blue ink, reading "Christine McEntire".

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**CHRISTINE MCENTIRE, Director**