



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

---

TO: John D. Doak, Chairperson  
Stephen C. Walton, Vice-Chairperson  
H.E. Ted Smith, Member  
Becky Zarecki, Member

Shelley Pruitt, Member  
Patricia G. Broome, Member  
Lee R. Caesar, Jr., Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, November 7, 2018, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, November 5, 2018 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on October 31, 2018. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on November 5, 2018.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
October 3, 2018 Regular Session
- III. Discussion and Possible Action Regarding a Consent Order in the Matter of Gary L. Ward; Complaint #17-051; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of Darryl L. Ross; Complaint #17-048; to Include any Associated Matters or Motions.  
  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on August 31, 2018
  - B. Discussion and possible action regarding approval of renewal applications due by December 31, 2018 and authority to issue certificates.

- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by December 31, 2018 and authority to issue certificates.

**VI. Committee Reports.**

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

**VII. Discussion and Possible Action Regarding Appointment of Individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and Standards and Disciplinary Procedures Committee with Concurrent Appointment as Appraiser Hearing Officers for the Calendar Year 2019.**

**VIII. Report of Board Members as to their Attendance at the Fall Conference of the Association of Appraiser Regulatory Officials in Washington, D.C.**

**IX. Discussion and Possible Action Regarding Proposed Amendments to Board Rules at OAC 600:10-1-6 Experience Prerequisite, pursuant to the requirements of 59 O.S. 4003 A. Providing a One-Time, One-Year Fee Waiver for Qualified Low Income Individuals Applying for an Appraiser Credential.**

**X. Discussion and Possible Action Regarding Proposed Amendments to the Appraisal Management Company Regulation Act at 59. O.S. 858-801 et seq., in Order to Bring the Oklahoma Appraisal Management Company Regulation Act into Compliance with Federal Requirements.**

**XI. New Business**

**XII. Adjournment.**



  
CHRISTINE MCENTIRE, Director