

**BEFORE THE INSURANCE COMMISSIONER OF THE  
STATE OF OKLAHOMA**

STATE OF OKLAHOMA, ex rel. JOHN D. DOAK, Insurance Commissioner, )  
)  
)  
Petitioner, )  
)  
v. )  
)  
MCA SERVICES LLC, an applicant for )  
renewal of its resident third-party administrator )  
license in the State of Oklahoma, )  
)  
Respondent. )

**FILE**  
MAY 27 2016  
INSURANCE COMMISSIONER  
OKLAHOMA  
Case No. 16-0408-DIS

**CONDITIONAL ADMINISTRATIVE ORDER  
AND NOTICE OF RIGHT TO BE HEARD**

COMES NOW the State of Oklahoma, ex rel. John D. Doak, Insurance Commissioner, by and through his undersigned attorney, Barron B. Brown, and alleges and states as follows:

**JURISDICTION**

1. John D. Doak is the Insurance Commissioner of the State of Oklahoma (“the Commissioner”) and is charged with the duty of administering and enforcing all provisions of the Oklahoma Insurance Code, 36 O.S. §§ 101 et seq., including the Third-Party Administrator Act, 36 O.S. §§ 1441 through 1452.

2. MCA Services LLC (“Respondent”) is licensed by the State of Oklahoma as a resident third-party administrator holding license number 846707. Its address of record is 915 N. Robinson, Oklahoma City, Oklahoma 73102.

3. Pursuant to 36 O.S. § 1450(G), “[after] notice and opportunity for hearing, and upon determining that the administrator has violated any of the provisions of the Oklahoma Insurance Code or upon finding reasons for which the issuance or nonrenewal of such license could have been denied, the Commissioner may either suspend or revoke an administrator's

license or assess a civil penalty of not more than Five Thousand Dollars (\$5,000.00) for each occurrence. The payment of the penalty may be enforced in the same manner as civil judgments may be enforced.”

### **ALLEGATIONS OF FACT**

1. An Oklahoma third-party administrator license “. . . shall continue in force no longer than twelve (12) months from the original month of issuance.” 36 O.S. § 1450(E).

2. Respondent’s 2015 third-party administrator license expired on or about January 31, 2016. On or about April 1, 2016, Respondent untimely submitted its renewal application with the Oklahoma Insurance Department (“OID”).

### **ALLEGED VIOLATIONS OF LAW**

1. Respondent has violated 36 O.S. § 1450(E); by failing to timely renew its third-party administrator license with the OID.

### **ORDER**

**IT IS THEREFORE ORDERED** by the Insurance Commissioner that **RESPONDENT** is **CENSURED AND FINED FIVE HUNDRED DOLLARS (\$500.00)** for a violation of 36 O.S. § 1450(E). **The \$500.00 fine is to be paid within thirty (30) days** made payable to the Oklahoma Insurance Department. The \$500.00 civil fine shall be paid by money order or cashier’s check. Respondent’s application for renewal of its resident third-party administrator license may be granted upon receipt of payment of the fine and reporting of the administrative action. Failure to pay the civil fine or request a hearing within thirty (30) days will result in your license application being withdrawn.

**IT IS FURTHER ORDERED, ADJUDGED AND DECREED** by the Insurance Commissioner that this Order is a Conditional Order. Unless the Respondent requests a hearing

with respect to the Allegations of Fact set forth above within thirty (30) days of the date of mailing of this Order, this Order and the penalties set forth above shall become a Final Order on the thirty-first day following the date of mailing this Order. A request for hearing should be in writing addressed to Barron B. Brown, Oklahoma Insurance Department, Legal Division, 3625 NW 56<sup>th</sup> Street, Oklahoma City, Oklahoma 73112. The request for hearing must state the grounds for the request to set aside or modify the Order.

Any such hearing shall be conducted according to the procedures for contested cases under the Insurance Code and 75 O.S. § 250-323. If the Respondent serves a timely request for hearing on the Oklahoma Insurance Department, this Conditional Order shall act as notice of the matters to be reviewed at the hearing, and the Allegations of Fact, Alleged Violations of Law, and penalties imposed in this Conditional Order shall be considered withdrawn, pending final resolution at the hearing.

WITNESS My Hand and Official Seal this 27<sup>th</sup> day of May, 2016.



JOHN D. DOAK  
INSURANCE COMMISSIONER  
STATE OF OKLAHOMA

A handwritten signature in cursive script that reads "Barron B. Brown".

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Barron B. Brown  
Assistant General Counsel  
3625 N.W. 56<sup>th</sup> Street, Suite 100  
Oklahoma City, OK 73112  
(405) 521-2746

**CERTIFICATE OF MAILING**

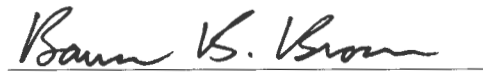
I, Barron B. Brown, hereby certify that a true and correct copy of the above and foregoing *Conditional Administrative Order and Notice of Right to be Heard* was mailed by certified mail, with postage prepaid and return receipt requested, on this 27<sup>th</sup> day of May, 2016, to:

MCA Services LLC  
Attn: Steve Hanebaum  
915 N. Robinson  
Oklahoma City, OK 73102

**CERTIFIED MAIL NO: 7015 3010 0001 4604 0389**

and a copy was delivered to:

DeAnn Robinson  
Financial Division



Barron B. Brown  
Assistant General Counsel

U.S. Postal Service™  
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MCA Services LLC  
 ATTN: Steve Hanebaum  
 915 N. Robinson  
 Oklahoma City, OK 73102  
 rlg/16-0408-DIS(BBB)/Cond Adm Ord

PS Form 3800, April 2015 PSN 7530-02-000-9053

7015 3010 0001 4604 0389

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

MCA Services LLC  
 ATTN: Steve Hanebaum  
 915 N. Robinson  
 Oklahoma City, OK 73102  
 rlg/16-0408-DIS(BBB)/Cond Adm Ord

9590 9402 1346 5285 6010 83

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  
 X *Steve Hanebaum*  Agent  Addressee

B. Received by (Printed Name)  
 \_\_\_\_\_

C. Date of Delivery  
 JUN 02 2016

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Insured Mail Restricted Delivery (over \$500)

PS Form 3811, July 2015 PSN 7530-02-000-9053

Domestic Return Receipt

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 OKLAHOMA  
 JUN 02 2016  
 Legal Division