

**FILED**

OCT 13 2014

**BEFORE THE INSURANCE COMMISSIONER OF THE  
STATE OF OKLAHOMA**

INSURANCE COMMISSIONER  
OKLAHOMA

**IN RE: ELECTRONIC FILINGS OF THIRD )  
PARTY ADMINISTRATORS IN THE )  
STATE OF OKLAHOMA )  
)  
)**

**Case No. 14-0995-PRJ**

**TO: ALL THIRD PARTY ADMINISTRATORS LICENSED IN THE  
STATE OF OKLAHOMA**

**JURISDICTION**

1. The Insurance Commissioner, John D. Doak, is charged with the duty of administering and enforcing the provisions of the Oklahoma Insurance Code, 36 O.S. §§ 101 et seq. 36 O.S. § 307.

2. No person shall act as or present himself or herself to be an administrator, as defined by the provisions of the Third Party Administrator Act, in this state, unless the person holds a valid license as an Administrator which is issued by the Insurance Commissioner. 36 O.S § 1450(A).

3. Notwithstanding any other provision of law that requires a particular form and associated payment to be filed with the Insurance Department in paper form, or to be mailed or hand-delivered to the Insurance Department, the Insurance Commissioner may, by appropriate order, require that all filings of that specific type be filed or delivered in electronic format. 36 O.S. § 350.

**FINDINGS OF FACT**

1. An application for an Administrator’s license shall be in a form prescribed by the Commissioner, and shall be accompanied by a fee of One Hundred Dollars (\$100.00). 36 O.S. § 1450(D).

2. The Administrator's license shall continue in force no longer than twelve (12) months from the original month of issuance. Upon filing a renewal form prescribed by the Commissioner, accompanied by a fee of One Hundred Dollars (\$100.00), the license may be renewed annually for a one-year term. The Administrator shall submit, together with the application for renewal, a list of the names and addresses of the persons with whom the Administrator has contracted in accordance with 36 O.S. § 1443. 36 O.S. § 1450(E).

3. Unless otherwise provided by electronic means by the Insurance Commissioner, the current applications required of a Third-Party Administrator are the Application for License as Third Party Administrator the and Application for Corporate License as Third Party Administrator. 36: 1-9-11(3) and (4).

3. On November 1, 2014, the following new statutory provision in the Oklahoma Insurance Code takes effect:

#### **DUTY TO FILE OR DELIVER PAYMENTS ELECTRONICALLY**

**Notwithstanding any other provision of law that requires a particular form and associated payment to be filed with the Insurance Department in paper form, or to be mailed or hand-delivered to the Insurance Department, the Insurance Commissioner may, by appropriate order, require that all filings of that specific type be filed or delivered in electronic format. 36 O.S. § 350.**

4. This provision of law provides the Insurance Commissioner with the authority, by appropriate order, to require Third-Party Administrator application and renewal application forms and associated payments to be filed electronically with the Insurance Department.

5. The Insurance Commissioner finds it proper to prescribe that all Third-Party Administrators' applications, renewal applications and all accompanying fees for a Third-Party

Administrator license be filed by electronic means and format beginning November 1, 2014, pursuant to 36 O.S. § 350, as approved by the Commissioner.

**CONCLUSIONS OF LAW**

1. Pursuant to § 36 O.S. § 305, notwithstanding any other provision of law that requires a particular form and associated payment to be filed with the Insurance Department in paper form, or to be mailed or hand-delivered to the Insurance Department, the Insurance Commissioner may, by appropriate order, require that all filings of that specific type be filed or delivered in electronic format.

**ORDER**

**IT IS THEREFORE ORDERED**, based upon the foregoing Findings of Fact and Conclusions of Law, that all Third-Party Administrator applications, renewal applications and all accompanying fees for a Third-Party Administrator license be filed by electronic means and format, pursuant to 36 O.S. § 350, as approved by the Commissioner.

**THIS ORDER** shall only apply to Third-Party Administrator applications and renewal application forms and fee payments submitted to the Insurance Commissioner on or after the November 1, 2014 effective date.

**IT IS SO ORDERED.**

**WITNESS** My Hand and Official Seal this 13<sup>th</sup> day of October, 2014.



A handwritten signature in black ink that reads "James A. Mills".

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JAMES MILLS  
CHIEF OF STAFF  
STATE OF OKLAHOMA