



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
H.E. Ted Smith, Member
Stephen C. Walton, Member

Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, December 2, 2015, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, November 30, 2015 at 9:00 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on November 23, 2015. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on November 30, 2015.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
November 4, 2015 Regular Session
- III. Discussion and Possible Action regarding a Consent Agreement in the Matter of Patsy R. Hoover; Complaint #15-006 to Include any Associated Matters or Motions.
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- IV. Discussion and Possible Action regarding a Consent Agreement in the Matter of Stefan M. Barnhouse; Complaint #15-002, Complaint #15-003 and Complaint #15-005; to Include any Associated Matters or Motions.
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on September 30, 2015.
 - B. Discussion and possible action regarding approval of renewal applications due by January 31, 2016 and authority to issue certificates.

- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by January 31, 2016 and authority to issue certificates.

VI. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants. – NO REPORT -
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VII. Discussion and Possible Action Regarding Appointment of Individuals to Education, Experience and Testing Committee; Legislation and Rules Committee; and Individuals to Standards and Disciplinary Procedures Committee with Concurrent Appointment as Appraiser Hearing Officers for the Calendar Year 2016.

VIII. Discussion and Possible Action Regarding Appointment of Board Members as Co-Chairs of the Board's Standing Committees for the Calendar Year 2016.

IX. Discussion and Possible Action Regarding Appointment of a Board Member as Vice-Chairman for the Calendar Year 2016.

X. Discussion and Possible Action Regarding Administrative Policies and Procedures Related to the Enforcement of Probation on a Respondent in a Complaint Filing to Include any Associated Matters or Motions.

XI. New Business.

XII. Adjournment.




CHRISTINE MCENTIRE, Director