



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO:** John D. Doak, Chairperson  
Lee R. Caesar Jr., Vice-Chairperson  
H.E. Ted Smith, Member  
Stephen C. Walton, Member

Shelley Pruitt, Member  
John P. Smithson, Member  
James R. Artman, Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, October 7, 2015, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, October 5, 2015 at 9:00 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on September 30, 2015. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on October 5, 2015.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
September 2, 2015 Regular Session
- III. Discussion and Possible Action regarding an Affidavit of Surrender in Lieu of Disciplinary Action in the Matter of Patty A. Jackson; Complaint #14-040; Complaint #14-041; Complaint #14-042; and Complaint #15-025; to Include any Associated Matters or Motions.
- IV. Discussion and Possible Action Regarding a Request for Hearing by Applicant, David L. Standridge, as to the Denial of his Application for a Trainee Credential.  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.
- V. Discussion and Possible Action regarding a Disciplinary Hearing Panel Recommendation, in the Matter of Walter M. King; Complaint #14-002 and Complaint #14-028; to Include a Request for Oral Argument and any Associated Matters or Motions.  
Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on July 31, 2015.
- B. Discussion and possible action regarding approval of renewal applications due by November 30, 2015 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by November 30, 2015 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  1. Discussion and possible action regarding approval of course submittals.
  2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VIII. Discussion and Possible Action Regarding Purchase of the 2016-2017 Version of the Uniform Standards of Professional Appraisal Practice from the Appraisal Foundation for Board Members, Board Staff and All Committee Persons, to Include any Associated Matters or Motions.

IX. Discussion and Possible Action Regarding a Meeting with UCO Concerning Implementation of a Real Estate Degree Program to Include any Associated Matters or Motions.

X. New Business.

XI. Adjournment.



  
CHRISTINE MCENTIRE, Director