



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Stephen C. Walton, Vice-Chairperson
H.E. Ted Smith, Member
Becky Zarecki, Member

Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, February 1, 2017, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, January 30, 2017 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on January 25, 2017. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on January 30, 2017.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
January 4, 2017 Regular Session
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on November 30, 2016.
 - B. Discussion and possible action regarding approval of renewal applications due by March 31, 2017 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
 - D. Discussion and possible action regarding approval of AMC renewal applications due by March 31, 2017 and authority to issue certificates.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
 - D. Probable Cause Committee.

1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

V. Discussion and Possible Action Regarding Administrative Changes to the Uniform Schedule of Suggested Penalties for Violations of the Oklahoma Certified Real Estate Appraisers Act and Promulgated Rules to Include any Associated Matters or Motions.

VI. Discussion and Possible Action Regarding Attendance by Board Members and Board Staff at the Spring Conference of the Association of Appraiser Regulatory Officials in Tampa, Florida between April 7, 2016 and April 9, 2016.

VII. Discussion and Possible Action Regarding Attendance by Board Staff at Investigator Training in 2017 as sponsored by The Appraisal Foundation.

VIII. Discussion and Possible Action Regarding a Consent Agreement in the Matter of Gary L. Ward, Complaint #16-019; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

IX. New Business.

X. Adjournment.



A handwritten signature in black ink, appearing to read "Christine McEntire".

CHRISTINE MCENTIRE, Director